



Forever Transitioning (For Military Families)

Forever Transitioning Families is a check list of MUST do's for military families coming to Hawaii or leaving Hawaii to prepare for their next duty station and to reduce the anxiety of the unpredictable circumstances moving can do to parents and children with or without special needs.

Prior to moving:

- ☐ Contact the Parent Training and Information Center in the new location. They have resources they can provide you with such as, the Department of Health, Medicaid Offices, County or District Department of Education office, Assistive Technology Resource Centers in the arriving state, Department of Vocational Rehabilitation and more.
<http://www.parentcenterhub.org/find-your-center/>
- ☐ Get a copy of the Administrative Rules of that State for IDEA (Individuals with Disabilities Education Act).
- ☐ Organize your Records. All current records should be in a “working folder,” these are records with the current year and the previous year. All other years of documents should be in a “storage binder” for reference only.

Arriving at your new community:

- ☐ Meet the school Principal right away.
- ☐ Know the roles and responsibilities of school personnel.
- ☐ Know your rights and responsibilities under the State's Administrative Rules. Each state has a process to follow to determine eligibility for your child in that State.

Meeting your new IEP Team Members:

- ☐ Schedule an IEP meeting at the time of enrollment and registration. Offer two dates and two times for school personnel to consider.
- ☐ Be sure all relevant IEP Team members are invited and present. (Relevant means: Those related service providers who provide services to your child) Required IEP team members are: Administrator, Regular Education Teacher, Special Education Teacher and Parent (Yourself)
- ☐ Consider the IEP meeting as a Business meeting, you are setting up the future of your child.
- ☐ Consider tape recording your meeting for record keeping purposes. Your attention can be focused on engaging your team members, not taking notes.